

<p style="text-align: center;">Deerfield Community School District 300 Simonson Boulevard Deerfield, WI 53531</p>
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Board of Education
Regular Meeting
HS Studio Room
January 18, 2010
6:30 pm

BOE Present: Bush, Cwik, Fischer, Haak, Mack, Page
BOE Absent: Winkler

Administration Present: Becker, Jensen, Treuden
Administration Absent: Callahan, Luetschwager

Student Representative Present: Ashley Konkel

Others Present: Jessica Carlson, Rhonda Gulbranson, Kathy Miles, Nancy Konkel, Laurie Steen

1. Call to Order

Meeting called to order by President, Tom Bush at 6:33 pm as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll

Roll Call taken: Bush, Cwik, Fischer, Haak, Mack, Page (Winkler – Absent)

3. Proof of Posting

Michelle Jensen presented proof of posting of the Meeting Agenda on January 13, 2010.

4. Approval of Agenda

Motion by Cwik/Fischer to approve the January 18, 2010 amended meeting agenda as posted. Carried 6-0.

5. Approval of Minutes

Motion by Cwik/Haak to approve the minutes of the Regular and Special Meeting on December 21, 2009 and Special Meetings on January 6, 2010 and January 13, 2010. Carried 6-0.

6. Treasurer's Report: Financial report was presented by Doreen Treuden. Motion by Haak/Cwik to approve December report as presented. Roll Call taken for approval: Bush, Cwik, Fischer, Haak, Mack, Page.

7. Public Input: No input at this time.

8. Special Presentation – Communications Committee Action Plan: Rhonda Gulbranson and Michelle Jensen presented a power point presentation and survey highlighting the recommendations from the committee. This information can be viewed on the district website.

9. COMMITTEE REPORTS

Student School Board Representative Report: Students are busy studying for finals. The high school will be giving semester finals this week.

Legislative Report/Discussion: Current legislative updates are emailed to the board throughout the month. An item of interest is the West Bend School District's consideration of bringing a lawsuit against the state for the ongoing unfunded mandates that continue to be brought down on districts.

Policy Committee Report/Discussion: Chris Page shared that Stephanie Jahn presented some guidelines for electronics use in the classrooms at the high school level which will be passed on to the teaching staff for feedback and input. The committee began discussions on the graduation requirements policy with topics including portfolio requirements, middle school students taking high school courses, retaking classes, and one credit/partial credit classes. These discussions will continue next month. Will discuss second readings of policies under Old Business.

Extra Curricular Committee Report: Sandy Fischer shared that the WIAA is looking for feedback from the district on the proposed football realignment. The committee feels a general support of the realignment but would like to suggest that WIAA postpone this decision a year until some of the concerns can be addressed. Winter sporting seasons are going well.

Finance Committee Report: The committee discussed the December financial statements, the federal audit report, safe and secure entrance update and the HVAC system software needs.

Facilities Committee Report: Tom Bush shared that the committee gathered feedback from fall coaches on potential facility needs. Some inquiry was shared regarding irrigation for the ball diamonds and additional storage space for equipment.

Personnel Committee Report: No meeting held.

Technology Committee Report: No meeting held.

Safety Committee Report: Doreen Treuden shared that Jeff Smreck is sending out monthly safety emails for staff awareness, a separate safety email account has been set up for the principals to receive immediate staff concerns about the facility, the DVFD made a walk-thru visit of the district buildings.

Joint Interactive Committee Report: No meeting held.

Health and Wellness Committee Report: Sandy Fischer shared that the board is responsible for the treats for Friday's Family Fitness night at the elementary school. Doreen Treuden

shared information of the food service program. Deerfield's Amazing Race will take place on May 1st, the girls' basketball team is hosting a t-shirt Pink Out to raise money for breast cancer research on Feb. 19, and a new staff initiative will begin Feb. 1 called Movin' & Munchin'.

Communications Committee Report: Information was shared during the special presentation.

10. OLD BUSINESS

A. Policy Second Readings:

Access to Internet Policy (363.1): Motion by Page/Mack to approve the second reading of this policy as presented. Carried 6-0.

Graduation Ceremony (345.62): Motion by Page/Mack to approve the second reading of this policy as presented. Carried 6-0.

Full-Time Student Definition (412.1): Motion by Page/Mack to approve the second reading of this policy as presented. Carried 6-0.

11. NEW BUSINESS:

A. Communication Action Plan: Michelle Jensen briefly explained the action plan which was brought forward at the beginning of the meeting. There are 11 topic areas with proposed action steps under each item. Some items have had action steps taken, others are ongoing. Motion by Fischer/Mack to approve communication action plan. Carried 6-0.

B. Recognition of Gifts to District: There were no gifts to reports on this month.

C. Announcement of Ad-Hoc Transportation Committee: Tom Bush announced that Mark Becker, Doreen Treuden, Sandy Fischer, Dave Rasmussen (First Student) will be members of this committee. There is still an opening for a parent member from the north side of the village. Tom will continue to reach out to parents in this area to find a volunteer. If any discussions will include current busing to Sky Terrace, an additional parent will be added from this neighborhood.

D. Presentation of State Single Audit for 2008-2009: Doreen Treuden shared a copy of the audit report and presented the findings. The purpose of this audit was to account for the federal funds received by the district in excess of \$300,000 the previous school year. Audit findings included lack of personnel to handle checks and balances and the district does not prepare the statements. These are the same findings as the regular audit and are common for small-sized districts. Motion by Haak/Cwik to approve audit. Carried 6-0.

E. Update on Safe and Secure Entrance Exploration: Doreen Treuden and Michelle Jensen shared the information that has been gathered in the past month. Three options have been looked at to date and include expanding the current MS/HS and district office are to include the hallway area, remodeling the current office space and moving the district office to a new space potentially in an addition attached to the small gym or remodeling the current office space and moving the district office to a new space potentially an off-site location.

The Deerfield Vet Clinic has been looked at as a possible option. They will continue to put together a comprehensive comparison of the feasible options. Foremost, it is the administrations' goal to work toward a solution that provides the MS/HS entrance and office with the appropriate space for safety and security. A separate discussion meeting will be scheduled for February.

- F. Non-renewal of JEDI Consortium Contract:** Michelle Jensen shared that the JEDI Distance Learning contract is renewed annually through the budget process. The annual fee is \$10,500. The past two years, she has shared concerns, with the Board, about limited use of the program and the inability to get a return on this annual fee. In accordance with the bylaws, districts must notify the JEDI board if they plan to withdraw from the consortium by Feb. 1st. The district will still be able to access online classes through the consortium without being a member. Motion by Cwik/Bush to non-renew the JEDI contract. Carried 5/1 (1 abstention).
- G. Summer School Dates for 2010:** Mark Becker presented the summer school dates for this year. Summer school would be five weeks held June 14 – July 2 and July 12 – July 23. Motion by Winkler/Haak to approve contract. Carried 6-0.
- H. Zero Hour Course Proposal:** Recommendation on a trial period to offer a Zero Hour course for next year with Show Choir. This course would be given credit while meeting before the school day. Moving Show Choir to the Zero Hour would provide much more flexibility to students interested in continuing music courses while also needing to fulfill other credits. Students would be required to provide their own transportation. Motion by Fischer/Page to approve 1 year trial of zero hour offer. Carried 6-0.
- I. Staffing Recommendation including: Custodian:** – Doreen Treuden presented the recommendation of Brian Jensen for the full-time custodian position. Eleven applications were received for this position, eight initial interviews were held and two final interviews prior to making a selection. Motion by Cwik/Haak to approve Brian Jensen as new custodian. Carried 6-0.
- J. Race to the Top Memorandum of Understanding:** – Tom Bush shared that the board met on January 13th and approved the initial memo of understanding for Race to the Top. This MOU was to be submitted to the state by the same date for potential consideration of federal funds. It is important to reiterate that this is the first step in potentially participating in the federal program but gives no guarantees and does allow a district to turn down the funds at a later date.
- K. WIAA Football Conference Realignment:** – Sandy Fischer shared that the committee agrees with the realignment but feels that the WIAA should wait a year to get details worked out. The district administrator has been asked to complete a survey with the district's decision. Motion by Fischer/Cwik to approve realignment to happen in the 2011-2012 school year. Carried 6-0.
- L. School Board Election 2010:** – Four candidates submitted papers for the spring election. Candidates are Tom Bush (incumbent), Doug Cwik (incumbent), Cathi Meinecke and Laurie Steen. The spring election will be held on April 6, 2010.

M. State Superintendent Authority Resolution: – Tom Bush presented a resolution regarding Senate bill 437 and Assembly bill 534 regarding language that would give increased authority to the state superintendent to intervene in districts that are not “satisfactory”. Tom shared that he believes this is the authority of the local school boards and should remain in this area away from increased DPI intervention. Chris Page expressed thoughts about the potential positives that could come from increased state superintendent involvement in these struggling districts and would like to see the bills written with some amendment language. The authority resolution is to encourage Gov. Doyle, Sen. Fitzgerald, Rep. Jorgensen to oppose the bills. Motion by Cwik/Bush to approve resolution. Carried 4-2.

12. School Board President’s Report: Tom Bush shared that members of the school board (Bush, Fischer, Cwik) will be attending the state school board convention in Milwaukee this week along with administrative staff. Board members are reminded that treats should be brought to the Family fun night this Friday.

13. Administrative Reports:

Michelle Jensen: Michelle Jensen shared two new communication formats that have recently started. Chalk Talks will take place the second Tuesday of each month at the public library. This format will provide information on a specific topic with time for open discussions. The district newsletter also titled Chalk Talk has been sent to all district residents. This newsletter will be sent out quarterly. Members of the administrative team and school board will be attending the annual WASB/WASDA/WASBO convention in Milwaukee next week.

Barb Callahan: Not present.

Doreen Treuden: Doreen provided an update on food service. Free lunch counts are up 1800 meals this year, which is attributed to the poor economy. Ala carte sales are up which may be associated from increase morning break time to buy items. A quarter of the food costs are spent on fruits and vegetables with 18% of that spent on fresh items. New lunch menu items include macaroni and cheese, bbq rib sandwich, pizza burger, chili cheese burrito, harvest cheese pizza. New ala carte items are fruit smoothies and chocolate clodhoppers. The elementary lunch line is now offering a third entrée of pizza on some menu item days.

Mark Luetschwager: Not present. Michelle Jensen shared on behalf of the MS/HS that Pam Haffely and Angie Bazan organized a wonderful Martin Luther King celebration. She thanked Ms. Bazan’s T.R.E.E. group students for their work and thanked Robin Apold’s choir and drama class for their performances. It was a terrific program showcasing the importance of this day. The Cheer Squad has requested to travel to Wisconsin Dells for a competition in February. Due to the notification timeline to selected squads, the information had just been obtained and formal action will come to the board in February. HS course booklets have been handed out to all students. Mark Landis did an excellent job of creating a very useful document for students and parents in planning their high school courses and post-high school plans. H1N1 immunizations will be given to students and staff at the high school on February 1, 2010.

Mark Becker: Mark thanked the enrichment activity committee that has brought great speakers to the school this year. This past month Darren Fortney visited students to share his personal triumph over a health roadblock. H1N1 immunizations will be given to students and staff at the elementary school on February 5, 2010.

Upcoming Meetings were scheduled. Future meetings will be scheduled for the ad-hoc Transportation committee and a special meeting of the board to discuss the MS/HS safe and secure entrance and administrative office areas.

Roll call vote taken to move to executive session at 9:07 pm. Roll call vote taken, all ayes.

President Bush reconvened in open session at 11:55 pm and announced that no action was taken in executive session.

Adjournment

Motion by Mack/Fischer to adjourn at 11:56 pm. Carried 6-0.

Respectfully Submitted,

Doug Cwik
Clerk